

2019-2020 Rules/Policies:

***Annual Policy**

You agree to enroll the student indicated on the Enrollment Contract for Southland Ballet Academy (“SBA”) for the 2019-2020 School Year, beginning on September 1, 2019 and continuing through June 27, 2020 with the duration of a 40-week based enrollment.

A registration form/waiver must be completed and signed by a parent or legal guardian before any class is taken.

SUMMER MONTHS: Southland Ballet Academy Students must be enrolled for a minimum of 4 weeks during the SUMMER months to be able to continue the advancement of their level.

***Tuition Policy**

Tuition will be billed in 10 monthly installments option is available and payable by the 1st of each month. Payment can be paid by check, cash, or credit card and is non-refundable or non-transferable for any reason.

Please note: You are responsible for payment for your student’s classes WHETHER OR NOT YOUR STUDENT ATTENDS CLASS until the end of the school year.

***Sibling Discount**

A 10% discount will be applied to the lesser tuition for the additional sibling

***Registration Fee**

The annual registration fee is \$30 per family. The registration fee is non-refundable and non-transferable.

***Late Payment Fee**

A late fee of \$20 will be applied to accounts that are 5 days past due.

***Returned Check Fee**

A \$35 charge will be added to your account for a returned check

***Makeup Policy**

Each student is allowed up to TWO MAKE-UPS a month and must be used during the same month. Make-up eligibility expires at the end of each month. Make-up availability is not guaranteed and not allowed in some classes. Students are not allowed to make up class if the full tuition is not paid. Make-ups are non-transferable and have no cash value. Please do your best to attend your lessons. Email southland@festivalballet.org to schedule a make-up.

***Withdrawal procedure:**

In case of prolong injury or unforeseen circumstances, parents must submit a drop request VIA EMAIL ONLY specifying the reason for withdrawal. Withdrawal will be effective 30-days from request. Full tuition will be charged for those 30 days. No class drops will be approved during the months of December, May or June. All classes are automatically dropped at the end of June, which is the end of the school year.

***Private Lessons**

Approval of Private lessons and assigned teacher is at the discretion of the Artistic Director Email srizkalla@festivalballet.org to request a private lesson. Cancellation notice must be given 24 hours prior to the scheduled private lesson or you will be charged for the lesson. Private Lesson Tickets must be purchased at the front desk prior to the lesson and payable by cash or check only. Please plan to buy all your month's private lesson tickets at the beginning of each month.

***End of Year Recital:**

All academy students should commit to participate in the end of the year recital "GRAND DEFILE". Additional fee of \$80 for recital costume will be charged in January. Recital Costumes are non-refundable and non-transferable.

***Parents Lobby Etiquette:**

To avoid a noisy and congestive lobby, we respectfully ask the parents to drop students off 5 minutes before their class and pick them up promptly at the end of their class.

***Level Placement:**

Any level placement or promotion of student is at the discretion of SBA teachers and subject to approval by Artistic Director.

***Program Enrollment:**

Program enrollment is based on first come first serve and upon finishing all minimum level requirements to reserve a spot in the classes desired.

***Nutcracker and Festival Ballet Theatre productions:**

SBA students who audition or are eligible to participate in our non-profit FBT production will be charged extra for participation. Payment will be payable to Festival Ballet Theatre.